

Elias Motsoaledi Local Municipality



P.O. Box 48
Groblersdal, 0470

Phone: (013) 262 3056/7/8/9

Our Ref:

Ons Verw:

SCM UNIT

Correspond with the Municipal Manager

Korrespondeer met die Munisipale Bestuurder

10 JANUARY 2014

INVITATION TO QUOTE:

According to section 19 (g) of Elias Motsoaledi Local Municipality Supply Chain Management Policy.

DESCRIPTION	QUANTITY
ACCOMMODATION BOOKINGS FOR 5 OFFICIALS; 3 FINANCE INTERS AND 1 DIRECTOR ATTENDING MFMP TRAINING AT CSIR CAMPUS IN PRETORIA AS FOLLOWS: SPECIFICATIONS : ACCOMODATION FOR 9 PEOPLE (8 NON SMOKERS AND 1 SMOKER); DOUBLE ROOMS; BED; BREAKFAST & DINNER WITH A DINNER LIMIT OF R300 PER PERSON PER DAY. CHECKING IN : 26 JANUARY 2014. CHECKING OUT : 31 JANUARY 2014. THE HOTEL MUST BE NEAR CSIR IN PRETORIA	9 DOUBLE ROOMS

For any queries, please contact Mr. Happy Masemola, telephone (013) 262 3056 - Ext 1030)

GENERAL NOTES:

1. Written quotations should be deposited in a quotation box next to the switch board clearly marked strategic session bookings, not later than 21 JANUARY 2014 @ 10:00
2. **Copy of Valid Tax Certificate must be attached**
3. **Copy of Company registration document must be attached**
4. **Certified Copy of BBBEE Certificate or EME Letter from Accountants or Auditors must be attached**
5. **Only registered suppliers on the Municipal database for 2013/2014 FY will be considered.**
6. The council is not bound to accept the lowest or any quotation and the council reserves the right to appoint partially or wholly or not to appoint at all.

Mrs M. SKOSANA
MUNICIPAL MANAGER